

***Portfolio Score Refutation Form***

*Submit one form per standard*

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| **Program Name, Address, and**  **Licensing Number:** |  | **Child Care Resource**  **and Referral Region:** | |  | **Date Rating Received:** |
| Click here to enter text. | Click here to choose a region. | | Click here to enter a date. |
| **Name of Technical**  **Assistance Consultant:** | | **Date Refutation Submitted:** |
| Click here to enter text. | | **Click here to enter a date.** |
|  |  | | | |
| **Requested By: Name and Title:** | **Email:** | Click here to enter text. | | |
| Click here to enter text. |  | | | |
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| **Step 1:** | | | |
| Program Administrator completes a thorough review of their Portfolio points, utilizing any additional resources as required, and with TA Consultant if chosen, to determine if a refutation is warranted and desired. Notice of Intent to Refute must be completed and this form emailed to [QRRefutation@decal.ga.gov](mailto:QRRefutation@decal.ga.gov) within 10 days of receipt of the Star Rating. | | | |
| **Step 2:** | | | |
| One Refutation Form must be submitted for each Standard being refuted; you may refute more than 1 indicator per standard on one form. All forms submitted will be reviewed by the Portfolio Coordinator. The outcome of the review will be emailed to the Program Administrator within 45 days after receiving the refutation. | | | |
| **Guidance:** The Program Administrator will use this form to identify questions or comments that are not resolved through the Portfolio Report review (Step 1). Please submit only one form per standard within 10 days of receiving your Quality Rated Star Rating. Please complete the form and indicate the allowable resources used to support your refutation. | | | |
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| **Portfolio Standard:** | | Click here to choose a standard. | |
| **Score:** | | Click here to enter score. | |
|  | | | |
| **Indicator Number:** | **For each indicator please quote the criteria from the Portfolio (can copy and paste):** | | **Assessor indicator notes (can copy and paste the assessor comments from the Portfolio scores page):** |
| # | Click here to enter text, box will expand. | | Click here to enter text, box will expand. |
| # | Click here to enter text, box will expand. | | Click here to enter text, box will expand. |
| # | Click here to enter text, box will expand. | | Click here to enter text, box will expand. |
| # | Click here to enter text, box will expand. | | Click here to enter text, box will expand. |
| **Indicator Number:** | **Refutation comments (why I feel I met the requirements of the indicator):** | | |
| # | Click here to enter text, box will expand. | | |
| # | Click here to enter text, box will expand. | | |
| # | Click here to enter text, box will expand. | | |
| # | Click here to enter text, box will expand. | | |

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| **Click all that apply:** | **Resources Used to Determine Refutation:** |
|  | Portfolio FAQ - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=faq |
|  | Quality Rated Program Manual - https://qualityrated.decal.ga.gov/Content/Documents/PM\_ProgramManual.pdf |
|  | Quality Rated Portfolio PLPs - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=qrp |
|  | Quality Rated Rating Rubric - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=rr |
|  | SHAPE Award - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=shape |
|  | Professional Development Registry - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=pdr |
|  | GELDS Resources - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=ar |
|  | PDR Resources - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=ar |
|  | Family Engagement Resources - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=ar |
|  | Cultural Competency Resources - https://qualityrated.decal.ga.gov/Shared/Help.aspx?v=ar |

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| **Anchor Review Comments:** | | | **Resources Used to Determine Review:** |
| Click here to enter text. | | | Click here to enter text. |
| **Determination:** | **Determination Based on:** |
| Choose an item. | Choose an item. |

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| **Overall Star Rating:** | |
| No change in Rating | Previous Star Rating: Choose an item. |
| Change in Rating | New Star Rating: Choose an item. |

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| Click here to enter text. | Click here to enter a date. |
| **Portfolio Coordinator Date of Determination Review** | |